

As part of its effort to develop digitally-delivered training modules for professionals in educational measurement, the ITEMS team within NCME is seeking an instructional designer who can collaborate with national and international colleagues on the development and delivery of content through *Articulate 360* and the *Elevate* learning management system (LMS). The current ITEMS portal can be found at <https://ncme.elevate.commpartners.com>.

Key responsibilities for the position include:

- Collaborate with the ITEMS editor and the content developers to develop instructional design specifications for modules on key topics in educational measurement
- Collaborate with the content developers to identify the most effective and efficient modes for sharing instructional resources for integration within *Articulate 360*
- Review, edit, and integrate instructional resources provided by colleagues for characteristics like completeness, appropriateness, and instructional flow within the module
- Monitor the implementation of the modules within the LMS to identify resources, links, or other digital components that need updating

Key skill sets for this position include:

- Knowledge about and experience in the design of instructional content using modern course development software like *Articulate 360*, *Adobe Captivate*, or *Lectora*
- Excellent written and oral communication skills to facilitate interactions with the ITEMS editor, content developers, and consulting partners
- Passion for designing visually appealing, didactically coherent, and intellectually engaging content in the area of educational measurement
- Willingness to work in an environment with frequently evolving design constraints that combines artistic and scientific elements
- Formal education in educational measurement is a desirable plus but not necessarily required

NCME will provide a single-user team seat license for *Articulate 360* and some additional time from research staff through the current editor. The appointment to this position is for an initial two years starting **June 1, 2018**. During the latter half of the second year we expect the instructional designer to provide training to the next incoming designer.

Like other positions within NCME, this position is on a voluntary basis as a service to the NCME and the broader educational measurement community. The position will be formally recognized in various online outlets and at the NCME breakfast meeting but there is no financial remuneration at the moment.

Interested candidates should submit the following documents to the current ITEMS editor, André A. Rupp (e-mail: arupp@ets.org, phone: 609-252-8545):

- CV
- one-page cover letter that summarizes relevant qualifications and interests
- link to a digital set of instructional materials (e.g., module, course) of representative design work

For further information on our digital modules and the overall vision for the project please visit the ITEMS educational portal at <https://ncme.elevate.commpartners.com>